Council Meeting
College of Homeopaths of Ontario (CHO)
Minutes

Wednesday, June 19, 2024
by telephone and video conference

Present

Council

Bhupinder Sharma	Professional (Chair)
Akhlaq Ahmad	Professional
Ayinde Azeez	Public
Heather Broadhead	Public
Kerri Flood	Professional
Gifty Jassal	Professional
Catherine Kerr	Public
Kamika Mclean	Public
Sanjeev Nayyar	Professional
Yen Tran	Public
Angela Vani	Professional
Paridhi Wasal	Professional

Staff

Janet Blanchard	Deputy Registrar
Kathryn Harvey	Communications Officer (recorder)
Basil Ziv	Registrar and CEO
Heidi Mayer	Registration Officer (item 6 only, election scrutineer)

Guests

Sarah Kibaalya	Ministry of Health
Rachel Mason	Steinecke Maciura LeBlanc (item 6 only, election scrutineer)

1 Call to Order

The President called the meeting to order at 10:11 a.m. and conducted a roll call.

2 Welcome to New Council Members

The Chair welcomed Sarah Kibaalya from the Ministry of Health and introduced three new Council members.

3 Agenda

3.1 Consent Agenda and Committee Reports

1 Update on Action Items
2 Membership Scorecard
3 2023-24 OPGO Update
4 Inquiries, Complaints and Reports Cttee Report
5 HPRO Annual Meeting Report
6 2024-25 Meeting Dates
7 Spousal Exception Regulation

Motion # 1: To adopt the consent agenda
Moved by C. Kerr, seconded by H. Broadhead

That Council adopt the consent agenda.
CARRIED

3.2 Adoption of Agenda
(Appendix 3.2 Council Agenda)

Motion # 2: To adopt the agenda
Moved by H. Broadhead, seconded by K. Flood

That Council adopt the agenda.
CARRIED

4 Declaration of Conflict of Interest
(Appendix 4.1 Council Member Declarations re: Conflict of Interest)

None declared.

5 Approval of Minutes

5.1 February 28, 2024
(Appendix 5.1 Minutes, February 28, 2024 Council meeting)

Motion # 3: To approve the minutes of February 28, 2024
Moved by H. Broadhead, seconded by K. Flood

That Council approve the minutes of its February 28, 2024 meeting.
CARRIED (Abstaining: G. Jassal, Y. Tran, P. Wasal)

6 Election of Executive Commitee

Motion # 4: To appoint scrutineers
Moved by K. Flood, seconded by A. Azeez

That Council appoint as scrutineers Rachel Mason of Steinecke Maciura LeBlanc and Heidi Mayer, CHO Registration Officer.
CARRIED

Motion # 5: To appoint a Chair for the election
Moved by H. Broadhead, seconded by S. Nayyar

That Council appoint Registrar Basil Ziv as Chair for the duration of the election process.
CARRIED

In the absence of nominees for the position of Vice-President, Council voted to waive the requirement that nominees had to have been on the Executive Committee for at least one year. Two nominations were made from the floor, each of whom had been on the Committee for nine days less than the one-year requirement.

Motion # 6: To waive the requirement that nominees to the position of Vice-President had to have been a member of the Committee for at least one year.
Moved by H. Broadhead, seconded by S. Nayyar

That Council waive the requirement that nominees to the position of Vice-President had to have been a member of the Executive Committee for at least one year.
CARRIED

The result of the election process was as follows:

President: Bhupinder Sharma
Vice-President: Kamika Mclean
Treasurer: Heather Broadhead
Member-at-Large: Akhlaq Ahmad
Member-at-Large: Kerri Flood
Past President: Not applicable

Motion # 7: To destroy the ballots
Moved by H. Broadhead, seconded by K. Flood

That Council instruct the scrutineers to destroy the ballots.
CARRIED

Motion # 8: To return the chair to the President
Moved by H. Broadhead, seconded by C. Kerr

That the President resume the position of Chair for the remainder of the meeting.
CARRIED

7 Operating Plan Goals and Objectives (OPGO)

(Appendix 7.1 Report: 2024-2025 OPGO)

7.1 2024/2025 OPGO Plan

Staff presented the updated Operating Plan Goals and Objectives.

Motion # 9: To accept the Operating Plan Goals and Objectives (OPGO)
Moved by H. Broadhead, seconded by K. Flood

That Council accept the Operating Plan Goals and Objectives (OPGO) as presented.
CARRIED

7.2 Registrar's Goals

The President reported that the Registrar's annual performance review was in progress and would continue to reflect the College's identified operating goals and objectives.

8 Rebranding/Engagement Strategy Update

i) Scope of Practice Project
ii) Insurance Benefits Strategy
iii) Public Education
iv) Interprofessional Collaboration

Staff presented an overview of a number of public protection projects aimed at enhancing access to care. Further details will be presented at the fall meeting.

Secretary's note:
As permitted by the Regulated Health Professions Act, 1991*, Schedule 2, section 7.2 there are times when it is appropriate for Council to discuss matters* in camera*. These include matters of public security; financial or personal or other matters of such a nature that it is desirable to avoid public disclosure; information related to a person involved in a criminal proceeding or civil suit; personnel matters or property acquisition; or instructions to be given to or opinions received from legal counsel. A meeting or any portion of a meeting held* in camera *is not open to the public.*

Motion # 10: To move *in camera*
Moved by C. Kerr, seconded by H. Broadhead

That Council move *in camera* at 12:21 p.m.
CARRIED

10 Committee Appointments
(Appendix 10.1 Report: 2024-2025 Committee Appointments)

Staff presented the proposed composition of committees for 2024-2025, noting that former Council members Paul Joseph and Anna Cardozo had agreed to stay on as committee members.

Motion # 14: To approve the slate of committee appointments
Moved by H. Broadhead, seconded by K. Flood

That Council approve the slate of committee appointments as presented.
CARRIED

11 Other Business and Action Items Arising
None identified.

12 HBS Preparation Time

Half day preparation, half day meeting
Start time: 10:11 a.m.
End time: 12:56 a.m.

13 Adjournment

Motion # 15: To adjourn
Moved by H. Broadhead, seconded by Y. Tran

That Council adjourn at 12:56 p.m.
CARRIED

The Chair agrees these minutes are an accurate reflection of the meeting.

Chair **Date**

Council Meeting
College of Homeopaths of Ontario (CHO)
Minutes

Thursday, September 26, 2024
by telephone and video conference

Present

Council

Bhupinder Sharma	Professional (Chair)
Akhlaq Ahmad	Professional
Ayinde Azeez	Public
Heather Broadhead	Public
Kerri Flood	Professional
Gifty Jassal	Professional
Catherine Kerr	Public
Kamika Mclean	Public
Sanjeev Nayyar	Professional
Yen Tran	Public
Angela Vani	Professional
Paridhi Wasal	Professional

Staff

Kathryn Harvey	Communications Officer (recorder)
Basil Ziv	Registrar and CEO

Guests

Tiffany Mak	Health Workforce Regulatory Oversight Branch, Ministry of Health
Kyungsoo Yoon	Welch LLP (item 7.1 only)

1 Call to Order

The President called the meeting to order at 10:02 a.m. and conducted a roll call.

2 Welcome to New Council Members

The Chair welcomed Tiffany Mak from the Ministry of Health.

3 Agenda

3.1 Consent Agenda and Committee Reports

3.1.1 Update on Action Items
3.1.2 Membership Scorecard
3.1.3 ~~Discipline Cttee Report~~ (deferred)

3.1.4 Letter to Health Canada re: Importation of Remedies
3.1.5 Health Professions Discipline Tribunals
3.1.6 SML Grey Areas

Motion # 1: To adopt the consent agenda
Moved by H. Broadhead, seconded by K. Flood
That Council adopt the consent agenda.
CARRIED

3.2 Adoption of Agenda
(Appendix 3.2 Council Agenda)

Motion # 2: To adopt the agenda
Moved by H. Broadhead, seconded by K. Flood

That Council adopt the agenda.
CARRIED

4 Declaration of Conflict of Interest
(Appendix 4.1 Council Member Declarations re: Conflict of Interest)

None declared.

5 Approval of Minutes

5.1 June 19, 2024
(Appendix 5.1 Minutes, June 19, 2024 Council meeting)

Motion # 3: To approve the minutes of June 19, 2024
Moved by H. Broadhead, seconded by K. Flood

That Council approve the minutes of its June 19, 2024 meeting.
CARRIED

6 Staff Update
The Registrar reported that Heidi Mayer has been promoted to Manager, Registration and that Kathryn Harvey will assume the role of Deputy Registrar. The staff complement will remain at three, with excess or specialized tasks outsourced as needed.

7 Audit

7.1 2023-2024 Annual Financial Audit
(Appendix 7.1 Audited Financial Statements, 2023-2024)

Kyungsoo Yoon, Senior Manager at Welch LLP, presented the audited financial statements, noting that it was a clean audit and that the Registrar had been particularly helpful during the process.

Motion # 4: To approve the 2023-2024 audited financial statements
Moved by H. Broadhead, seconded by A. Azeez

That Council approve the 2023-2024 audited financial statements as presented.
CARRIED

7.2 Appointment of Auditor for 2024-2025
(Appendix 7.2 Report Form: Appointment of Auditor, 2024-2025)

Motion # 5: To reappoint Welch LLP as the College's auditors for 2024-2025.
Moved by H. Broadhead, seconded by K. Flood

That Council reappoint Welch LLP as the College's auditors for 2024-2025.
CARRIED

8 Rebranding/Engagement Strategies Update

i) Scope of Practice Project
ii) Interprofessional Collaboration
iii) Insurance Benefits Strategy

Staff presented an overview of a number of public protection projects aimed at enhancing access to care. All are in progress and further details will be presented at the February 2025 meeting. Council members engaged in discussion of these proposals, providing strategic direction in each.

9 Unregistered Practitioners

Council discussed both the implications of people practising without being registered and the cost and complications inherent in trying to address the issue. Further work on this issue will continue, including an examination of how other regulators identify and deal with unregistered practitioners.

10 Quality Assurance Update

Staff presented an overview of the history and current status of the QA program. Plans to launch the first phase of the program were described.

Secretary's note:
As permitted by the Regulated Health Professions Act, 1991*, Schedule 2, section 7.2 there are times when it is appropriate for Council to discuss matters* in camera*. These include matters of public security; financial or personal or other matters of such a nature that it is desirable to avoid public disclosure; information related to a person involved in a criminal proceeding or civil suit; personnel matters or property acquisition; or instructions to be given to or opinions received from legal counsel. A meeting or any portion of a meeting held* in camera *is not open to the public.*

Motion # 6: To move *in camera*
Moved by C. Kerr, seconded by A. Azeez

That Council move *in camera* at 12:13 p.m.
CARRIED

13 Other Business and Action Items Arising

The Registrar indicated that committee meetings would be planned over the coming months at a rate of one committee per month in order to establish current status and workplans for the next year. The President reported that the Registrar's annual performance review had been completed and would be considered by the Executive Committee.

14 HBS Preparation Time

Half day preparation, half day meeting
Start time: 10:02 a.m.
End time: 12:24 p.m.

15 Adjournment

Motion # 10: To adjourn
Moved by H. Broadhead, seconded by G. Jassal

That Council adjourn at 12:24 p.m.
CARRIED

The Chair agrees these minutes are an accurate reflection of the meeting.

_____ _____

Chair **Date**

Council Meeting
College of Homeopaths of Ontario (CHO)
Minutes

Thursday, February 20, 2025
by telephone and video conference

Present

Council

Bhupinder Sharma	Professional (Chair)
Akhlaq Ahmad	Professional
Ayinde Azeez	Public
Heather Broadhead	Public
Kerri Flood	Professional
Gifty Jassal	Professional
Catherine Kerr	Public
Kamika Mclean	Public
Sanjeev Nayyar	Professional
Angela Vani	Professional
Paridhi Wasal	Professional

Regrets

Yen Tran	Public

Staff

Kathryn Harvey	Deputy Registrar (recorder)
Basil Ziv	Registrar and CEO

Guests

Sarah Kibaalya	Health Workforce Regulatory Oversight Branch, Ministry of Health

1 Call to Order

The President called the meeting to order at 10:02 a.m. and conducted a roll call.

2 Welcome to New Council Members

The Chair welcomed Sarah Kibaalya from the Ministry of Health.

3 Agenda

3.1 Consent Agenda and Committee Reports

3.1.1 Update on Action Items
3.1.2 Membership Scorecard
3.1.3 Governance Panel Report
3.1.4 Executive Committee Report
3.1.5 Correspondence with Health Canada re: Importation of Remedies
3.1.6 SML Grey Areas

The Chair indicated that item 3.1.1 Update on Action Items would be raised in Other Business.

Motion # 1: To adopt the consent agenda as amended
Moved by H. Broadhead, seconded by K. Flood

That Council adopt the consent agenda as amended.
CARRIED

3.2 Adoption of Agenda
(Appendix 3.2 Council Agenda)

Motion # 2: To adopt the agenda
Moved by H. Broadhead, seconded by K. Flood

That Council adopt the agenda.
CARRIED

4 Declaration of Conflict of Interest
(Appendix 4.1 Council Member Declarations re: Conflict of Interest)

None declared.

5 Approval of Minutes

5.1 September 26, 2024
(Appendix 5.1 Minutes, September 26, 2024 Council meeting)

Motion # 3: To approve the minutes of September 26, 2024
Moved by A. Ahmad, seconded by P. Wasal

That Council approve the minutes of its September 26, 2024 meeting.
CARRIED

6 Operational Goals and Objectives
(Appendix 6.1 2025-2026 OPGO)

6.1 2025-2026 OPGO
Staff reviewed the updated OPGO, noting that there had been few changes from the previous version in keeping with an earlier motion to maintain the same direction into the 2025 period. Updates were provided on deliverables.

Motion # 4: To approve the 2025-2026 OPGO
Moved by H. Broadhead, seconded by G. Jassal

That Council approve the 2025-2026 Operating Goals and Objectives as presented.
CARRIED

6.2 Update on Triad
Staff provided a history of the triad and described the current status of the College's relationship with its stakeholder partners.

7 Council Evaluation Activities

7.1 2023-2024 Council Self-Assessment

(Appendix 7.1 Council Self-Assessment Report, 2023-2024)

Staff provided a brief overview of the results of the 2023-2024 Council Self-Assessment and indicated that Council member input will be sought on ways to make the process more useful.

7.2 Council Competency Framework as a Self-Assessment Tool

(Appendix 7.2 CHO Council Competency Framework 2024)

Deferred.

8 Rebranding/Engagement Strategies Update

8.1 Scope of Practice Project

Staff reported that this project would ramp up over the summer.

8.2 Communications Strategy

Staff briefly described communications issues in light of environmental changes related to provincial election and changes in the system partner landscape.

9 Health Professions Discipline Tribunals

The Registrar provided an overview of the tribunal structure, noting that while it had been effective thus far for a number of Colleges with significant complaint volumes, it might be too big an investment given the CHO's relatively small number of discipline cases. Staff will continue to monitor opportunities and will seek information from another small college that recently signed on to the HPDT.

Secretary's note:

As permitted by the Regulated Health Professions Act, 1991*, Schedule 2, section 7.2 there are times when it is appropriate for Council to discuss matters* in camera*. These include matters of public security; financial or personal or other matters of such a nature that it is desirable to avoid public disclosure; information related to a person involved in a criminal proceeding or civil suit; personnel matters or property acquisition; or instructions to be given to or opinions received from legal counsel. A meeting or any portion of a meeting held* in camera *is not open to the public.*

Motion # 5: To move *in camera*
Moved by H. Broadhead, seconded by G. Jassal

That Council move *in camera* at 11:36 a.m.
CARRIED

13 Other Business and Action Items Arising

Council discussed a request from a triad partner for a list of registrant names.

14 HBS Preparation Time

Half day preparation, half day meeting
Start time: 10:02 a.m.
End time: 12:28 p.m.

15 Adjournment

Motion # 11: To adjourn
Moved by H. Broadhead, seconded by P. Wasal

That Council adjourn at 12:28 p.m.
CARRIED

The Chair agrees these minutes are an accurate reflection of the meeting.

Chair **Date**