

AGENDA

Council Meeting
College of Homeopaths of Ontario

July 11, 2019 from 10:00 a.m. to 3:29 p.m.

163 Queen Street East, Second Floor, Room 2C

	ITEM	ACTION	FORMAT	WHO	MIN	TIME
1	Call to Order Welcome New Council Members	Information	Verbal	B. Sharma	1 min	10:00
2	Agenda					
	2.1 Adoption of Agenda	Decision	Written	B. Sharma	3 min	10:01
	2.2 Consent Agenda 2.2.1 Registration Update 2.2.2 Quality Assurance Update 2.2.3 Council Self-Assessment/Executive Summary	Decision	Written	B. Ziv	5 min	10:04
3	Declaration of Conflict of Interest	Decision	Verbal	B. Sharma	1 min	10:09
4	Approval of minutes					
	4.1 Meeting minutes dated March 7, 2019	Decision	Written	B. Sharma	5 min	10:10
IN CAMERA						
<p><i>In camera</i> As permitted by the Regulated Health Professions Act, 1991, Schedule 2, section 7.2 there are times when it is appropriate for Council to discuss matters in camera. These include matters of public security; financial or personal or other matters of such a nature that it is desirable to avoid public disclosure; information related to a person involved in a criminal proceeding or civil suit; personnel matters or property acquisition; or instructions to be given to or opinions received from legal counsel. A meeting or any portion of a meeting held in camera is not open to the public.</p>						
	4.2 In camera meeting minutes dated March 7, 2019	Decision	Written	B. Sharma	5 min	10:15
5	Finances					
	5.1 Statement of Operations	Decision	Written	B. Ziv	10 min	10:20
	5.2 2019-2020 Budget	Decision	Written	B. Ziv	10 min	10:30
OPEN SESSION						
6	Council Development Training	Information	Verbal	J. Blanchard	60 min	10:40
7	Long Service Recognition	Presentation	Verbal	J. Blanchard	20 min	11:40

	ITEM	ACTION	FORMAT	WHO	MIN	TIME
8	President's Report	Information	Verbal	B. Sharma	5 min	12:00
LUNCH					45 min	12:05
9	Election of Officers and Executive Committee	Decision	Written	B. Ziv	40 min	12:50
10	Committee Appointments	Decision	Written	J. Blanchard	15 min	1:30
11	Strategic Directions – Action Plan					
	11.1 Setting Priorities: Survey Results	Discussion	Written	B. Ziv/ K. Harvey	30 min	1:45
BREAK					10 min	2:15
	11.2 Next Steps	Discussion	Verbal	B. Ziv/ K. Harvey	30 min	2:25
12	Meeting Schedule	Decision	Written	B. Ziv	15 min	3:05
13	Other Business	Discussion	Verbal		5 min	3:20
14	HBS – Preparation Time	Information	Verbal		2 min	3:25
15	Adjournment	Decision	Verbal		2 min	3:27

Next Meeting: To be determined

NOTE:

Please be reminded that all meeting materials, discussions and decisions are confidential to the College and cannot be copied or shared until they are made public.

This is a scent-free environment. Please do not wear scented products to meetings. For more information staff would be happy to provide you with a copy of Health Force Ontario's policy on scent-free work environments. You can also find more information at http://www.ccohs.ca/oshanswers/hsprograms/scent_free.html. Your cooperation is sincerely appreciated and required.

COLLEGE OF HOMEOPATHS OF ONTARIO
REPORT FORM

MEETING/DATE:	COUNCIL MEETING – JULY 11, 2019	DECISION	<input type="checkbox"/>
		DISCUSSION	<input type="checkbox"/>
		INFORMATION	X
DATE:	JULY 3, 2019		
ITEM:	Registration Statistics Update		

*Since April 1, 2015
At July 3, 2019

REGISTRATION APPLICATION FORMS

Total Online Portal Accounts Created (incl. dupl.):	1097
Total Applications Opened but Not Submitted:	443
▪ Total Approved:	587
▪ Forms submitted but missing docs:	67
▪ First-Level Review by Staff (recent grads):	2
▪ *SECA Pre-Assessments Under Review:	16
▪ *SECA Pre-Assessments Approved	30

RENEWAL 2019-2020

Total Registrants Renewed:	477
Total Completed Installment Agreements:	44

INDIVIDUAL ASSESSMENT ACCOUNTS

Total Successfully Completed I.A.:	617
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BREAKDOWN OF APPLICANT/REGISTRANT STATUS':

Total Approved Applications:	587
▪ Registrants in Good Standing:	484
▪ Approved, Awaiting Registration Fee/PLI:	6
▪ Administrative Suspensions:	53
▪ Resignations:	49

	2016	2017	2018	2019
Renewals Sent	267	486	527	518
Suspended	0	13	19	21
Resigned	0	10	20	19
Deceased	0	1	2	1
Final Registrant Count	267	462	486	477

*SECA: Substantially Equivalent Competency Assessment

Council Meeting
College of Homeopaths of Ontario (CHO)
Minutes

Thursday, March 7, 2019
160 Bloor Street East, Toronto

Present

Council

Bhupinder Sharma	Professional (Chair)
Sajeev Ampadi	Professional
Anna Berger	Professional
Anna Cardozo	Professional
Kerri Flood	Professional
Eden Gajraj	Public (by teleconference)
Mark Heller	Public (by teleconference)
Paul Joseph	Professional
Gary Kapelus	Public
Kamika Mclean	Public
Sanjeev Nayyar	Professional
Myrna Tulandi	Public

Staff

Janet Blanchard	Senior Manager, Quality Assurance, Patient Relations, Communications
Kathryn Harvey	Communications Officer (recorder)
Heidi Mayer	Registration Officer (by teleconference)
Basil Ziv	Registrar

1 Call to Order

The President called the meeting to order at 10:10 a.m., conducted a roll call, and welcomed new public Council member Kamika Mclean.

2 Adoption of Agenda

2.1 Adoption of Agenda

(Appendix 2.1 Agenda, Council Meeting, March 7, 2019)

A request was made to add the topic of Governance under Other Business.

Motion # 1: To adopt the agenda as amended.

Moved by G. Kapelus, seconded by A. Cardozo

That Council adopt the agenda as amended.

CARRIED

2.2 Adoption of Consensus Agenda

(Appendix 2.2.1 Comments on Bill 74)

(Appendix 2.2.2 CHO Report to the Office of the Fairness Commissioner)

Motion # 2: To adopt the consensus agenda.

Moved by S. Nayyar, seconded by A. Cardozo

That Council adopt the consensus agenda.

CARRIED

3 Declaration of Conflict of Interest

None declared.

4 Approval of Minutes

(Appendix 4.1 Minutes, November 28, 2018 Council meeting)

Motion #3: To approve the minutes of November 28, 2018

Moved by M. Tulandi, seconded by G. Kapelus

That Council approve the minutes of its November 28, 2018 meeting.

CARRIED

Secretary's note:

As permitted by the Regulated Health Professions Act, 1991, Schedule 2, section 7.2 there are times when it is appropriate for Council to discuss matters in camera. These include matters of public security; financial or personal or other matters of such a nature that it is desirable to avoid public disclosure; information related to a person involved in a criminal proceeding or civil suit; personnel matters or property acquisition; or instructions to be given to or opinions received from legal counsel. A meeting or any portion of a meeting held in camera is not open to the public.

Motion # 4: To move *in camera*

Moved by M. Tulandi, seconded by E. Gajraj

That Council move *in camera* at 10:14 a.m.

CARRIED

6 Vision, Mission & Strategic Plan

6.1 Guiding Principles & Framework

(Appendix 6.1 Sample Strategic Plans)

Aiming to define and come to a consensus as to what a strategic plan should look like, Council considered the strategic plans posted by a number of other regulatory colleges. It was generally agreed that, to the extent possible within the CHO's mandate, Council should set the top-line priorities and staff should subsequently develop tactics accordingly.

6.2 Setting Priorities

(Appendix 6.2 Summary of SWOT Analysis)

Staff presented the results of the SWOT analysis conducted at its previous meeting and considered ways to classify items according to a range of parameters. Recognizing the need to prioritize the items listed, Council directed staff to distribute a survey that would allow for the ranking of each item on relevant parameters.

6.3 CNO Governance Model
(Appendix 6.3 College of Nurses of Ontario Governance Plan)

Staff presented an overview of the CNO plan to revamp its governance structure. Given apparent government support for the suggested changes, Council agreed to incorporate consideration of governance into the strategic plan and to monitor the progress of the changes at the CNO and elsewhere.

Motion # 8: To direct the Executive to frame a position statement on the governance model
Moved by: M. Tulandi, seconded by G. Kapelus

That the Executive Committee be directed to frame a position statement on the College's governance model for consideration by Council.
CARRIED

6.4 Protected Mark
(Appendix 6.4 Overview of Official Marks)

The Registrar presented a summary of advice received about pursuing a protected mark for the College, noting that it might be a useful tool in preventing non-registrants from using the protected terms in advertising.

Motion # 9: To direct the Registrar to further explore the potential benefits of acquiring one or more protected marks
Moved by: S. Nayyar, seconded by M. Tulandi

That Council direct the Registrar to further explore the potential benefits of acquiring one or more protected marks.
CARRIED

6.5 MOU follow up with Ministry of AYUSH, CCRH

The Registrar reported on a meeting with representatives of the CCRH. Discussion included the possibility of having the College recognize specific academic credentials achieved in India, and facilitating research with a Canadian university. It was agreed that the program approval fee would be waived and that the cost of the assessment would have to be incorporated into the 2019-2020 budget.

Motion # 10: That the matter of accepting Indian credentials be commended to the Registration Committee with direction to undertake a review of the AYUSH program, waiving the review fee
Moved by E. Gajraj, seconded by G. Kapelus

That Council direct the Registration Committee to undertake a review of the AYUSH program, waiving the review fee.
CARRIED

6.6 Phase III – Feedback to MOH

Deferred pending development of the strategic plan.

7 Council Appointments – Committees
(Appendix 7.1 Committee Appointments)

Motion # 11: To appoint K. Mclean to the Patient Relations Committee
Moved by A. Cardoso, seconded by G. Kapelus

That Kamika Mclean be appointed to the Patient Relations Committee until the next round of committee appointments.

CARRIED

8 Office of the Fairness Commissioner Update

Staff reported that the fair practices report had been submitted to the OFC and posted on the CHO website.

9 Education Initiative for Benefits Providers

Staff described a plan to educate insurers and benefits administrators about the regulation of homeopathy and its potential inclusion in benefits plans. Council agreed by consensus that the plan should proceed.

10 Quality Assurance Update

Staff provided an update on the QA program, noting that the self-assessment would be implemented within the next few months, followed by a series of continuing education initiatives.

11 Registration Report

Staff provided updated numbers of new applicants, pre-assessment submissions, pre-assessment approvals, new IAs completed, and new registrants approved.

12 Complaints Update

The Registrar reported that he had dealt informally with 14 complaints over the last year, most having to do with title use and advertising claims. It was noted that emphasis on compliance would ramp up in the fall.

13 President's Report

The President reported that, among other things, he had initiated the process of developing a performance appraisal framework.

14 Registrar's Report

Covered in preceding items.

15 Performance Assessment Framework

Council directed staff to gather more information for consideration by the Executive Committee.

16 Other Business

Council members met *in camera* without staff from 3:30 p.m. until 3:50 p.m.

17 HBS Meeting and Preparation Time

One full day preparation, one full day meeting
Start time: 10:10 a.m.
End time: 3:50 p.m.

18 Adjournment

Motion # 10: To adjourn
Moved by G. Kapelus, seconded by M. Tulandi

That Council adjourn at 3:50 p.m.
CARRIED

The Chair agrees these minutes are an accurate reflection of the meeting.

Bhupinder Sharma, Chair

Date