

**Council Meeting
College of Homeopaths of Ontario (CHO)
Minutes**

**Wednesday, June 20, 2018
163 Queen Street East, Toronto**

Present

Council

Bhupinder Sharma	Professional (Chair)
Sajeev Ampadi	Professional
Anna Berger	Professional
Anna Cardozo	Professional
Kerri Flood	Professional
Eden Gajraj	Public
Mark Heller	Public
Paul Joseph	Professional
Gary Kapelus	Public
Sanjeev Nayyar	Professional
M. Tulandi	Public

Staff and Guests

Janet Blanchard	Senior Manager, Quality Assurance, Patient Relations, Communications
Kathryn Harvey	Communications Officer (recorder)
Heidi Mayer	Registration Officer
Basil Ziv	Registrar
Rebecca Durcan	Counsel, Steinecke Maciura LeBlanc (agenda item #4 only)

Regrets

Shirelle Goodman	Public
Patricia Wilson	Public

1 Call to Order

The President called the meeting to order at 10:02 a.m.

1.1 Welcome and Introduction of New Council Members

The Chair introduced new professional members Kerri Flood and Paul Joseph.

2 Adoption of Agenda

2.1 Adoption of Agenda

(Appendix 2.1 Agenda, Council Meeting, June 20, 2018)

Motion # 1: To adopt the agenda.

Moved by E. Gajraj, seconded by M. Tulandi

That Council adopt the agenda.

CARRIED

2.2 Adoption of Consent Agenda

Motion # 2: To adopt the consent agenda as presented.

Moved by A. Cardozo, seconded by S. Ampadi

That Council adopt the consent agenda.

CARRIED

3 Declaration of Conflict of Interest

None declared.

4 Council Role & Responsibilities in a Changing Environment

Rebecca Durcan of Steinecke Maciura LeBlanc described the environment facing regulators and their challenges in light of changing attitudes and priorities, including the history leading to the *Ontario Protecting Patients Act, 2017*. Heightened scrutiny and greater expectations continue to form the backdrop against which regulatory colleges must operate. The importance of asking all questions against existing legislation and objects was emphasized, as was the duty of all Council members, both public and professional, to protect the public in a way that is defensible and grounded in legislation. Here are the main points regarding Council's role:

- a. To ensure compliance, competence and ethical practice
- b. To ensure that projects undertaken relate to CHO's statutory objects, and to the principles of TOIF
- c. That Council must not undertake work which is the role of the Registrar and staff
- d. To ensure that College activities are being addressed proportionately relative to resources and priorities
- e. That the College educates the public about quality of education, training and competency of the profession
- f. Ensures accountability for initiatives and their impact on Government, other Colleges, media and stakeholders
- g. Council members have all information reasonably required and are prepared to make a decision
- h. Council members must respect the majority decision and speak with one voice and respect confidentiality
- i. It is important to recognize and declare conflict of interest and identify unconscious bias

[Secretary's Note: Over the course of several iterations of the agenda, the numbering was changed, leading to a final agenda that does not include an item #5. Because documents were numbered based on an earlier version, the agenda was not renumbered and the document numbers therefore match the item numbers on the agenda.]

6 Election of Executive Committee

Motion # 3: To appoint scrutineers

Moved by A. Cardozo, seconded by A. Berger

That Council appoint as scrutineers Kathryn Harvey and Heidi Mayer and as observer Myrna Tulandi.

CARRIED (M. Tulandi abstaining)

Motion # 4: To appoint the Registrar as Council chair for the duration of agenda item # 6, Elections

Moved by A. Cardozo, seconded by S. Nayyar

That Council appoint the Registrar as Council chair for the duration of agenda item # 6.
CARRIED

Election of President

One nomination had been submitted for the position of President:
Bhupinder Sharma

The candidate accepted his nomination and thanked Council.

Bhupinder Sharma was elected President by acclamation.

Election of Vice-President

Two nominations had been submitted for the position of Vice-President:
Eden Gajraj
Bhupinder Sharma [withdrawn as he was acclaimed President]

Eden Gajraj accepted his nomination, addressed Council and was acclaimed Vice-President.

Election of Other Executive Members - Professional

Four nominations had been submitted for the remaining two professional Executive positions:
Sajeev Ampadi
Anna Cardozo
Sanjeev Nayyar
Bhupinder Sharma [withdrawn as he was acclaimed President]

Each of the three remaining candidates accepted his or her nomination and spoke to Council.

Anna Cardozo and Sajeev Ampadi were elected to the Executive Committee.

Election of Other Executive Members - Public

Three nominations had been submitted for the remaining public Executive position:
Eden Gajraj [withdrawn as he was acclaimed Vice-President]
Mark Heller [did not accept nomination]
Gary Kapelus

Gary Kapelus was acclaimed to the Executive Committee and addressed Council.

Executive Committee as of June 20, 2018:

President: Bhupinder Sharma
Vice-president: Eden Gajraj
Member (professional): Anna Cardozo
Member (professional): Sajeev Ampadi
Member (public): Gary Kapelus

Motion # 5: To close the election

Moved by K. Flood, seconded by E. Gajraj

That Council deem the 2018 election of Executive Committee members closed.

CARRIED

Motion # 6: To destroy the ballots

Moved by M. Heller, seconded by A. Cardozo

That the ballots cast in the 2018 election of Executive Committee members be destroyed.

CARRIED

7 Approval of Minutes

7.1 Approval of Minutes, February 7, 2018

(Appendix 7.1 Minutes, Council Meeting, February 7, 2018)

The minutes were reviewed.

Motion # 7: To approve the minutes of February 7, 2018

Moved by M. Heller, seconded by A. Cardozo

That Council adopt the minutes of the February 7, 2018 meeting as presented.

CARRIED (K. Flood, P. Joseph, M. Tulandi and S. Ampadi abstaining)

Secretary's note:

As permitted by the Regulated Health Professions Act, 1991, Schedule 2, section 7.2 there are times when it is appropriate for Council to discuss matters in camera. These include matters of public security; financial or personal or other matters of such a nature that it is desirable to avoid public disclosure; information related to a person involved in a criminal proceeding or civil suit; personnel matters or property acquisition; or instructions to be given to or opinions received from legal counsel. A meeting or any portion of a meeting held in camera is not open to the public.

Motion # 8: To move in camera

Moved by E. Gajraj, seconded by M. Tuland

That Council move in camera at 12:10 p.m.

CARRIED

9 Registration

9.1 Report on Renewal and New Members

(Appendix 9.1 Registration Statistics Update)

Staff described the current registration numbers and the status of incomplete and pre-applications, demonstrating year-over-year increases since 2016. Reasons for resignation were varied and included such things as relocation, retirement and recognition that the level of business did not justify payment of fees. Follow-up led to payment by some of those who had been administratively suspended. Installment agreements were set up for 42 registrants. The Registrar noted that the audit by the Office of the Fairness Commissioner looked at all sub-categories of registrants and potential registrants in detail.

9.2 Report to Fairness Commissioner
(Appendix 9.2 OFC Assessment)

Staff presented an overview of the OFC's audit of registration processes. Overall, the OFC report suggests that the CHO has much to be proud of and many commendable practices. Areas to address include ensuring that training at all levels is adequate or better to ensure fair and consistent application of well-founded policies. The next assessment cycle is approximately 2.5 years from now, and an action plan will be created to implement recommendations in the meantime.

10 Phase II Report

10.1 Update

(Appendix 10.1: Phase II - More than Just a Matter of Choice: How integrating homeopathy will increase efficiency, improve outcomes, reduce costs, and respect patient preferences in Ontario's health-care system)

Staff described the process by which the report had been expanded and refined, noting that an earlier version had been distributed to registrants prior to renewal. The updated version, along with a targeted cover letter, will be forwarded to the Ministry of Health once a new Minister has been named.

10.2 Next Steps: Process for updating a vision, mission and developing a strategic plan

The planning process will be discussed at committee level and a plan and budget would be developed.

11 Regulatory

11.1 Informal Investigation of Complaints

The Registrar described the complaints framework, including the means by which an issue becomes a complaint. A significant proportion of concerns raised by the public have centered on inappropriate use of titles. Compliance efforts have been ongoing and will be stepped up in the coming months.

11.2 Spousal Treatment Regulation

(Appendix 11.2 Treating Spouse Draft Regulation Report)

Staff described the history and intent of this issue, offering a number of options as to how Council might proceed.

Motion # 12: To approve a proposed spousal exception regulation for submission to the Ministry of Health and Long-Term Care

Moved by A. Cardozo, seconded by S. Ampadi

BE IT RESOLVED THAT Council, pursuant to the provisions of 95(1)(0.a) of the Health Professions Procedural Code of the Regulated Health Professions Act, 1991, as amended, (the Code), approves for submission to the Ministry of Health and Long-Term Care:

Proposed Spousal Exception Regulation

“Conduct, behaviours or remarks that would otherwise constitute sexual abuse of a patient by a member under the definition of “sexual abuse” in subsection 1(3) of the Health Professional Procedural Code of the *Regulated Health Professions Act, 1991*, shall not constitute sexual abuse, if

- a) The patient is the member's spouse; and**
- b) The member is not engaged in the practice of the profession at the time the conduct, behaviour or remarks occur.”**

CARRIED

M. Tulandi	in favour
K. Flood	in favour
A. Cardozo	in favour
P. Joseph	in favour
A. Berger	in favour
E. Gajraj	in favour
S. Ampadi	in favour
S. Nayyar	in favour
G. Kapelus	in favour
B. Sharma	in favour
M. Heller	opposed

11.3 Committee Appointments

(Appendix 11.3 Report Form: Committee Appointments)

Motion # 13: To approve a proposed change to committee appointments.

Moved by E. Gajraj, seconded by M. Tulandi

Be it resolved that Council approve the 2018-2019 slate of committee appointments as presented.

CARRIED

12 Communications

12.1 Public/Patient Engagement and Insurance Project

The Registrar reported on a project aimed at educating insurance and benefits providers about homeopathy in the hope of improving patient access to qualified professionals. A parallel project to educate health reporters and other media is also underway.

13 Governance Report – Work Plan

(Appendix 13.1 Governance Report Work Plan)

(Appendix 13.2 Governance Draft Work Plan 2018)

Staff outlined the 2018 work plan developed by the Governance Panel.

Motion # 14: To approve the Governance Panel's 2018 work plan.

Moved by E. Gajraj, seconded by A. Berger

Be it resolved that Council accept the 2018 governance work plan as presented.

CARRIED

14 President's Report

The President reported that, in addition to chairing meetings of the Registration Committee and Executive, he had met regularly with the Registrar and had attended consultations with Health Canada and the associations.

15 Registrar's Report

The Registrar observed that most items had been dealt with in previous agenda items. College activities over the next year will be multifaceted and part of a cohesive plan.

16 Council Meeting Dates 2018-19

Council members determined that Wednesday or Thursday of the fourth week of September, November and February would be the best options for future meetings. Staff will survey to firm up dates and notify Council accordingly.

17 Other Business

None.

18 HBS Meeting and Preparation Time

One full day preparation, one full day meeting

Start time: 10:02 a.m.

End time: 4:10 p.m.

19 Adjournment

Motion # 15: To adjourn

Moved by K. Flood, seconded by A. Cardozo

That Council adjourn at 4:10 p.m.

CARRIED

The Chair agrees these minutes are an accurate reflection of the meeting.

Bhupinder Sharma, Chair

Date

**Council Meeting
College of Homeopaths of Ontario (CHO)
Minutes**

**Wednesday, September 26, 2018
365 Bloor Street East, Toronto**

Present

Council

Bhupinder Sharma	Professional (Chair)
Sajeev Ampadi	Professional
Anna Berger	Professional
Anna Cardozo	Professional
Kerri Flood	Professional
Eden Gajraj	Public (by teleconference)
Mark Heller	Public
Paul Joseph	Professional
Gary Kapelus	Public
Sanjeev Nayyar	Professional
Myrna Tulandi	Public

Staff and Guests

Janet Blanchard	Senior Manager, Quality Assurance, Patient Relations, Communications
Kathryn Harvey	Communications Officer (recorder)
Heidi Mayer (item 11)	Registration Officer (by teleconference)
Basil Ziv	Registrar
Mary Pat Moore (item 6)	College of Kinesiologists of Ontario
Kathy Steffan (item 7.1)	Auditor, Welch LLP
Jacob Hammer (item 7.1)	Auditor, Welch LLP
Kristina Muscat	MOHLTC

Regrets

Shirelle Goodman	Public
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1 Call to Order

The President called the meeting to order at 10:05 a.m. and conducted a roll call.

2 Adoption of Agenda

2.1 Adoption of Agenda

(Appendix 2.1 Agenda, Council Meeting, September 26, 2018)

S. Nayyar asked that a governance matter be added under Other Business.

Motion # 1: To adopt the agenda as amended.

Moved by G. Kapelus, seconded by M. Tulandi

That Council adopt the agenda as amended.

CARRIED

2.2 Adoption of Consent Agenda

(Appendix 2.2.1 Legislative Update - July 2018)

(Appendix 2.2.2 Legislative Update - August 2018)

(Appendix 2.2.3 Case: Abdul v. Ontario College of Pharmacists)

(Appendix 2.2.4 Case: Fingerote v. CPSO)

Motion # 2: To adopt the consent agenda as presented.

Moved by A. Cardozo, seconded by S. Nayyar

That Council adopt the consent agenda.

CARRIED

3 Declaration of Conflict of Interest

None declared.

4 Approval of Minutes

(Appendix 4.1 Minutes, June 20, 2018 Council meeting)

It was noted that M. Tulandi's name was misspelled on page 4.

Motion #3: To approve the minutes of June 20, 2018 as amended

Moved by M. Tulandi, seconded by M. Heller

That Council approve the minutes of its June 20, 2018 meeting as amended.

CARRIED

Secretary's note:

As permitted by the Regulated Health Professions Act, 1991, Schedule 2, section 7.2 there are times when it is appropriate for Council to discuss matters in camera. These include matters of public security; financial or personal or other matters of such a nature that it is desirable to avoid public disclosure; information related to a person involved in a criminal proceeding or civil suit; personnel matters or property acquisition; or instructions to be given to or opinions received from legal counsel. A meeting or any portion of a meeting held in camera is not open to the public.

Motion # 4: To move in camera

Moved by G. Kapelus, seconded by E. Gajraj

That Council move in camera at 10:15 a.m.

CARRIED

6 Strategic Plan

(Appendix 6.1: Slide presentation provided by the College of Kinesiologists of Ontario)

Mary Pat Moore, outgoing President of the College of Kinesiologists of Ontario, described COKO's strategic planning process.

7 Response to Fairness Commissioner: Action Plan

(Appendix 7.1 OFC Action Plan)

Staff provided an update on the OFC audit process and the College's action plan to respond to it. The plan incorporates OFC recommendations as well as information gathered from other colleges and stakeholders, and is likely to be implemented over a three-year period. More feedback from the OFC is expected before the plan is finalized, and there is a high degree of confidence that the CHO will meet all requirements based on an agreed timeline.

8 Bylaws

8.1 Past President

(Appendix 8.1 Report Form: Bylaw re: Past-President)

The Registrar described past consideration of adding the position of past President to the Executive Committee as a way of maintaining continuity and organizational knowledge without offering an extension of authority. Issues include added costs and whether the position should be a named officer.

Motion # 11: To accept the recommendation of the Governance Panel

Moved by M. Tulandi, seconded by A. Cardozo

That Council approves the recommendation of Governance Panel for the addition of the position of Past President.

CARRIED

8.2 Appointment of Treasurer

(Appendix 8.2 Report Form: Appointment of Treasurer)

Staff described considerations related to the appointment of a financial oversight panel and/or treasurer, noting the need to develop a description of criteria and qualifications.

Motion # 12: To accept the recommendation of the Governance Panel to add the position of Treasurer to the Executive Committee

Moved by M. Tulandi, seconded by S. Nayyar

That Council approves the recommendation of the Governance Panel for the addition of the position of Treasurer to the Executive Committee.

CARRIED

8.3 Bylaw Amendments

(Appendix 8.3.1 Report Form: Bylaw Amendments)

To be referred back to the Governance Panel for further clarification about terms and Executive Committee composition.

8.4 Consultation

(Appendix 8.4.1 Report Form: Consultation)

Staff provided an overview of consultation requirements related to bylaw changes, noting that conducting a 60-day public consultation is optional in the case of certain amendments, including those related primarily to governance.

Motion #13: To implement upon approval proposed bylaws not requiring consultation

Moved by G Kapelus, seconded by S Nayyar

That the proposed bylaws for past president and treasurer be implemented immediately upon approval.

CARRIED

9 Council Self-Evaluation

(Appendix 9.1 Report Form: Council Self-Assessment)

G. Kapelus outlined Council's engagement in self-evaluation with the aim of continuous improvement via targeted training. The proposed first phase focuses on confidential, anonymous self-reflection as opposed to evaluation of Council as a whole. Further evaluation phases will be introduced as strategic planning proceeds.

Motion #14: To adopt the proposed Council self-assessment questionnaire

Moved by K. Flood, seconded by P. Joseph

That Council adopt the Council self-assessment questionnaire (CSAQ) to be implemented electronically in March 2019 and thereafter annually.

CARRIED

10 Annual Report

(Appendix 10 Annual Report)

Motion #15: To accept the draft Annual Report for posting with minor amendments as needed

Moved by A. Cardozo, seconded by M. Tulandi

That Council accept the draft Annual Report for posting with minor amendments as needed

CARRIED

11 Registration Report

Staff presented updated registration statistics.

12 Complaints

The Registrar described activity related to complaints resolved and in process, most of which involve secondary or supplementary practices or misuse of title. These have not required ICRC involvement and have not come from patients. Increased activity in this area is expected in the coming months as more focus is directed toward ensuring compliance. A focused education program on standards will be rolled out in conjunction with the quality assurance program.

13 President's Report

The President reported that he had completed the annual performance review of the Registrar, including an assessment from an outside stakeholder, noting that results were very positive. As well, he described his attendance at *Liga Medicorum Homoeopathica Internationalis (LMHI) / International Homoeopathic Medical League Congress* in South Africa, where there was much discussion and appreciation of the regulation of homeopathic profession in Ontario.

14 Registrar's Report

The Registrar outlined the ways in which reports to the Ministry are being reworked to recognize the change in dynamic evidenced by the new government, observing that the recommendations in the reports need to tie in with the College's strategic planning process.

15 Other Business

Motion #16: To move in camera

Moved by Anna Cordoza seconded by Gary Kapelus

That Council move in camera at 3:30 p.m.

CARRIED

Staff and guests left the meeting

16 HBS Meeting and Preparation Time

One full day preparation, one full day meeting

Start time: 10:05 a.m.

End time: 4:00 p.m.

17 Adjournment

Motion # 18: To adjourn

Moved by M. Heller, seconded by A. Cardozo

That Council adjourn at 4:00 p.m.

CARRIED

The Chair agrees these minutes are an accurate reflection of the meeting.

Bhupinder Sharma, Chair

Date

**Council Meeting
College of Homeopaths of Ontario (CHO)
Minutes**

**Wednesday, November 28, 2018
365 Bloor Street East, Toronto**

Present

Council

Bhupinder Sharma	Professional (Chair)
Sajeev Ampadi	Professional
Anna Berger	Professional
Anna Cardozo	Professional
Kerri Flood	Professional
Eden Gajraj	Public (by teleconference)
Mark Heller	Public (by teleconference)
Paul Joseph	Professional
Gary Kapelus	Public
Sanjeev Nayyar	Professional
Myrna Tulandi	Public

Staff and Guests

Janet Blanchard	Senior Manager, Quality Assurance, Patient Relations, Communications
Kathryn Harvey	Communications Officer (recorder)
Heidi Mayer	Registration Officer (by teleconference)
Basil Ziv	Registrar
Thomas Custers	MOHLTC

1 Call to Order

The President called the meeting to order at 10:11 a.m., conducted a roll call, and welcomed Thomas Custers from the Ministry of Health and Long-Term Care.

2 Adoption of Agenda

2.1 Adoption of Agenda

(Appendix 2.1 Agenda, Council Meeting, November 28, 2018)

Motion # 1: To adopt the agenda.

Moved by E. Gajraj, seconded by G. Kapelus

That Council adopt the agenda.

CARRIED

3 Declaration of Conflict of Interest

None declared.

4 Approval of Minutes
(Appendix 4.1 Minutes, September 26, 2018 Council meeting)

Motion #2: To approve the minutes of September 26, 2018
Moved by M. Tulandi, seconded by M. Heller

That Council approve the minutes of its September 26, 2018 meeting.
CARRIED

Secretary's note:

As permitted by the Regulated Health Professions Act, 1991, Schedule 2, section 7.2 there are times when it is appropriate for Council to discuss matters in camera. These include matters of public security; financial or personal or other matters of such a nature that it is desirable to avoid public disclosure; information related to a person involved in a criminal proceeding or civil suit; personnel matters or property acquisition; or instructions to be given to or opinions received from legal counsel. A meeting or any portion of a meeting held in camera is not open to the public.

Motion # 3: To move in camera
Moved by A. Cardozo, seconded by K. Flood

That Council move in camera at 10:16 a.m.
CARRIED

7 Registration Report

Staff provided updated numbers of new applicants, pre-assessment submissions, pre-assessment approvals, new IAs completed, and new registrants approved.

8 Education Initiative for Benefits Providers

(Appendix 8.1 Letter to Benefits Providers and Homeopathy Backgrounder)

Staff described a plan to educate insurers and benefits administrators about the regulation of homeopathy and its potential inclusion in benefits plans. Council agreed by consensus that the plan should proceed

9 Bylaws

9.1 Past President

(Appendix 9.1.1 Report Form: Bylaw re: Past-President - Revisions)

Secretary's note: *Citing a conflict of interest, Council asked the President to leave the room. A. Cardozo officiated the motion.*

Staff reviewed the bylaw changes need to add the position of past President to the Executive Committee as a way of maintaining continuity and organizational knowledge without offering an extension of authority. It was suggested that the motion should include reference to funding the position should the Past President no longer be a member of Council.

Motion # 7: To support the proposed bylaw revisions for the addition of the position of Past President.
Moved by M. Tulandi, seconded by K. Flood

That Council support the proposed bylaw revisions for the addition of the position of Past President.

CARRIED

9.2 Appointment of Treasurer

(Appendix 9.2 Call for Nominations for Treasurer – Term November 28, 2018 to June 2019)

Prior to the meeting, M. Heller and E. Gajraj were nominated for the position of Treasurer. Each candidate addressed Council.

Motion # 8: To appoint K. Harvey and J. Blanchard as scrutineers.

Moved by M. Tulandi, seconded by A. Cardozo

That Council appoint K. Harvey and J. Blanchard as scrutineers for the election of Treasurer.

CARRIED

M. Heller received more than 50% of the vote.

Motion # 12: To destroy the ballots.

Moved by A. Cardozo, seconded by M. Tulandi

That Council destroy the ballots.

CARRIED

10 Process for Handling Complaints Submitted to Council Members

Staff described policies in place to deal with complaints, noting that Council members ought not to attempt to deal with complaints directly.

11 President's Report

The President reported that he had met with the Consul General of India and representatives of the Central Council on Research in Homeopathy at the Ontario Homeopathy Conference. Consideration is being given to collaborating on two research projects and exploring the possibility of recognizing designated educational programs in India as substantially equivalent to Ontario requirements.

12 Registrar's Report

The Registrar outlined the ways in which reports to the Ministry are being reworked to recognize the change in dynamic evidenced by the new government, observing that the recommendations in the reports need to tie in with the College's strategic planning process. Any initiatives undertaken as part of the MOU with India will have to be examined in light of the College's role and mandate.

12.1 Conference Report

Covered above.

13 Strategic Plan Process: Analysis of Strengths, Weaknesses, Opportunities and Threats (SWOT)

(Appendix 13.1 SWOT analysis worksheets)

Jennifer Slabodkin, Manager, Registration, Quality Assurance and Policy at the College of Denturists of Ontario guided Council members through an exercise designed to identify the CHO's strengths, weaknesses, opportunities, and threats/challenges. A summary of points raised is appended.

14 Other Business

Motion # 9: To move in camera

Moved by M. Tulandi, seconded by K. Flood

That Council move in camera at 3:10 p.m.

CARRIED

Staff and guests left the meeting

15 HBS Meeting and Preparation Time

One full day preparation, one full day meeting

Start time: 10:11 a.m.

End time: 3:47 p.m.

16 Adjournment

Motion # 10: To adjourn

Moved by M. Tulandi, seconded by K. Flood

That Council adjourn at 3:47 p.m.

CARRIED

The Chair agrees these minutes are an accurate reflection of the meeting.

Bhupinder Sharma, Chair

Date

**Council Meeting
College of Homeopaths of Ontario (CHO)
Minutes**

**Thursday, March 7, 2019
160 Bloor Street East, Toronto**

Present

Council

Bhupinder Sharma	Professional (Chair)
Sajeev Ampadi	Professional
Anna Berger	Professional
Anna Cardozo	Professional
Kerri Flood	Professional
Eden Gajraj	Public (by teleconference)
Mark Heller	Public (by teleconference)
Paul Joseph	Professional
Gary Kapelus	Public
Kamika Mclean	Public
Sanjeev Nayyar	Professional
Myrna Tulandi	Public

Staff

Janet Blanchard	Senior Manager, Quality Assurance, Patient Relations, Communications
Kathryn Harvey	Communications Officer (recorder)
Heidi Mayer	Registration Officer (by teleconference)
Basil Ziv	Registrar

1 Call to Order

The President called the meeting to order at 10:10 a.m., conducted a roll call, and welcomed new public Council member Kamika Mclean.

2 Adoption of Agenda

2.1 Adoption of Agenda

(Appendix 2.1 Agenda, Council Meeting, March 7, 2019)

A request was made to add the topic of Governance under Other Business.

Motion # 1: To adopt the agenda as amended.

Moved by G. Kapelus, seconded by A. Cardozo

That Council adopt the agenda as amended.

CARRIED

2.2 Adoption of Consensus Agenda

(Appendix 2.2.1 Comments on Bill 74)

(Appendix 2.2.2 CHO Report to the Office of the Fairness Commissioner)

Motion # 2: To adopt the consensus agenda.

Moved by S. Nayyar, seconded by A. Cardozo

That Council adopt the consensus agenda.

CARRIED

3 Declaration of Conflict of Interest

None declared.

4 Approval of Minutes

(Appendix 4.1 Minutes, November 28, 2018 Council meeting)

Motion #3: To approve the minutes of November 28, 2018

Moved by M. Tulandi, seconded by G. Kapelus

That Council approve the minutes of its November 28, 2018 meeting.

CARRIED

Secretary's note:

As permitted by the Regulated Health Professions Act, 1991, Schedule 2, section 7.2 there are times when it is appropriate for Council to discuss matters in camera. These include matters of public security; financial or personal or other matters of such a nature that it is desirable to avoid public disclosure; information related to a person involved in a criminal proceeding or civil suit; personnel matters or property acquisition; or instructions to be given to or opinions received from legal counsel. A meeting or any portion of a meeting held in camera is not open to the public.

Motion # 4: To move in camera

Moved by M. Tulandi, seconded by E. Gajraj

That Council move in camera at 10:14 a.m.

CARRIED

6 Vision, Mission & Strategic Plan

6.1 Guiding Principles & Framework

(Appendix 6.1 Sample Strategic Plans)

Aiming to define and come to a consensus as to what a strategic plan should look like, Council considered the strategic plans posted by a number of other regulatory colleges. It was generally agreed that, to the extent possible within the CHO's mandate, Council should set the top-line priorities and staff should subsequently develop tactics accordingly.

6.2 Setting Priorities

(Appendix 6.2 Summary of SWOT Analysis)

Staff presented the results of the SWOT analysis conducted at its previous meeting and considered ways to classify items according to a range of parameters. Recognizing the need to prioritize the items listed, Council directed staff to distribute a survey that would allow for the ranking of each item on relevant parameters.

6.3 CNO Governance Model
(Appendix 6.3 College of Nurses of Ontario Governance Plan)

Staff presented an overview of the CNO plan to revamp its governance structure. Given apparent government support for the suggested changes, Council agreed to incorporate consideration of governance into the strategic plan and to monitor the progress of the changes at the CNO and elsewhere.

Motion # 8: To direct the Executive to frame a position statement on the governance model
Moved by: M. Tulandi, seconded by G. Kapelus

That the Executive Committee be directed to frame a position statement on the College's governance model for consideration by Council.
CARRIED

6.4 Protected Mark
(Appendix 6.4 Overview of Official Marks)

The Registrar presented a summary of advice received about pursuing a protected mark for the College, noting that it might be a useful tool in preventing non-registrants from using the protected terms in advertising.

Motion # 9: To direct the Registrar to further explore the potential benefits of acquiring one or more protected marks
Moved by: S. Nayyar, seconded by M. Tulandi

That Council direct the Registrar to further explore the potential benefits of acquiring one or more protected marks.
CARRIED

6.5 MOU follow up with Ministry of AYUSH, CCRH

The Registrar reported on a meeting with representatives of the CCRH. Discussion included the possibility of having the College recognize specific academic credentials achieved in India, and facilitating research with a Canadian university. It was agreed that the program approval fee would be waived and that the cost of the assessment would have to be incorporated into the 2019-2020 budget.

Motion # 10: That the matter of accepting Indian credentials be commended to the Registration Committee with direction to undertake a review of the AYUSH program, waiving the review fee
Moved by E. Gajraj, seconded by G. Kapelus

That Council direct the Registration Committee to undertake a review of the AYUSH program, waiving the review fee.
CARRIED

6.6 Phase III – Feedback to MOH

Deferred pending development of the strategic plan.

7 Council Appointments – Committees
(Appendix 7.1 Committee Appointments)

Motion # 11: To appoint K. Mclean to the Patient Relations Committee

Moved by A. Cardoso, seconded by G. Kapelus

That Kamika Mclean be appointed to the Patient Relations Committee until the next round of committee appointments.

CARRIED

8 Office of the Fairness Commissioner Update

Staff reported that the fair practices report had been submitted to the OFC and posted on the CHO website.

9 Education Initiative for Benefits Providers

Staff described a plan to educate insurers and benefits administrators about the regulation of homeopathy and its potential inclusion in benefits plans. Council agreed by consensus that the plan should proceed.

10 Quality Assurance Update

Staff provided an update on the QA program, noting that the self-assessment would be implemented within the next few months, followed by a series of continuing education initiatives.

11 Registration Report

Staff provided updated numbers of new applicants, pre-assessment submissions, pre-assessment approvals, new IAs completed, and new registrants approved.

12 Complaints Update

The Registrar reported that he had dealt informally with 14 complaints over the last year, most having to do with title use and advertising claims. It was noted that emphasis on compliance would ramp up in the fall.

13 President's Report

The President reported that, among other things, he had initiated the process of developing a performance appraisal framework.

14 Registrar's Report

Covered in preceding items.

15 Performance Assessment Framework

Council directed staff to gather more information for consideration by the Executive Committee.

16 Other Business

Council members met *in camera* without staff from 3:30 p.m. until 3:50 p.m.

17 HBS Meeting and Preparation Time

One full day preparation, one full day meeting

Start time: 10:10 a.m.

End time: 3:50 p.m.

18 Adjournment

Motion # 10: To adjourn

Moved by G. Kapelus, seconded by M. Tulandi

That Council adjourn at 3:50 p.m.

CARRIED

The Chair agrees these minutes are an accurate reflection of the meeting.

Bhupinder Sharma, Chair

Date